

Attention all online students:

→**Step 1:** Find out if your online course is offered on WebCT or D2L.

- Go to: <http://distance.msugf.edu>
- Click on the link: **Where's My Course?**

Search for each of your courses to see which learning management system your instructor will be using. If you click on either the **D2L** or **WebCT** link from this page, it will take you to the login page for your course.

→**Step 2:** Log into your online course by following the directions below:

Log into Desire2Learn – <https://msugfonline.org>

Click on System Check link before you log in. If you do not know your username to log in to D2L, use the same username as your MyMSU Portal email account. If you do not know how to get into your MyMSU Portal email account, go to Banner Web, enter the Secure Area, enter your Social Security # and PIN # (six-digit date of birth) or whatever you changed it to, and click on MyMSU Portal. Read this information carefully.

D2L Username: **firstname.lastname** (as it appears on your Student I.D.)

Password: **Your default Banner password** – usually your six-digit birthdate. For example, if you were born on January 1, 1990, your password would be 010190.

If your password does not work, click on the *Forgot Password* link for information on how to change your password. The PIN you use is your Banner PIN.

Log into WebCT – <http://webct.montana.edu> (enclosed blue sheet*)

Username: **8-digit Banner ID number** (without the hyphen)

Password: **8-digit Banner ID number** (without the hyphen) for **NEW** students who have never logged in before.

**Read the blue sheet for more details about logging into WebCT.*

Note: **Continuing** students will use their password from fall semester for WebCT.



→**Step 3:** **If you forget your password go to:**

<http://password.montana.edu> and reset it yourself.

This website works for resetting MyMSU Portal, D2L, and Banner passwords.

If you have questions or forget your WebCT password, please contact the Distance Ed Department, at 406-771-4440 or 800-446-2698, ext. 4440 or email: distance@msugf.edu.